

Pursuant to Articles 10 and 12 of Law on Associations and Foundations of Bosnia and Herzegovina („Official Gazette of BH“, number 32/01 and 42/03), the Founding Assembly of the Association of Infectologists in Bosnia and Herzegovina, at its session held in Sarajevo, on 28 December 2004, adopted the

## **STATUTE**

### **OF THE ASSOCIATION OF INFECTOLOGISTS IN BOSNIA AND HERZEGOVINA**

#### **I – GENERAL PROVISIONS**

##### **Article 1**

The Association that was founded by the Decision on Establishment at the Founding Assembly on 28 December 2004, is in accordance with the Law on Associations and Foundations of Bosnia and Herzegovina and it continues the work of the Association of Infectologists of Bosnia and Herzegovina, established in October 1994.

##### **Article 2**

The Association of Infectologists in Bosnia and Herzegovina is an independent, voluntary, professional and scientific association of scientists and professionals from the fields of infectiology and similar scientific disciplines (epidemiology, microbiology, pharmacology, branches of internal medicine, paediatrics, surgery, pathology, experimental medicine) associated to develop and advance professional and scientific work in infectiology.

##### **Article 3**

This Statute, pursuant to Article 12 of the Law, determines:

- full and abbreviated name and the head office of the Association;
- goals of the Association;
- procedures for admission and exclusion of members of the Association;
- bodies of the Association;
- rules for acquirement, use and disposal of the Association's funds and control over the use of those funds;
- transparency of work;
- procedures for the amendments to the Statute and adoption of other general acts;
- form and content of the seal;
- representation of the Association;
- conditions and procedures for mergers, splits, transformations or termination of work of the Association;
- other issues of importance to the organization and work of the Association.

## **II – NAME AND HEAD OFFICE OF THE ASSOCIATION**

### **Article 4**

The full name of the Association is:

The Association of Infectologists in Bosnia and Herzegovina

The abbreviated name of the Association is:

AIBiH

AIBiH

АИБиХ

The name of the Association is the same in all three official languages in use in Bosnia and Herzegovina, and it shall officially be used in Latin and Cyrillic alphabets.

### **Article 5**

The head office of the Association is: Clinic for infectious diseases, Sarajevo, Bolnička 25.

### **Article 6**

The Association becomes a legal person on the day of registration with the competent body.

### **Article 7**

The Association shall pursue its activities throughout the territory of Bosnia and Herzegovina.

### **Article 8**

The Association is a professional, multi-ethnic, non-partisan and non-governmental organization established with the purpose of accomplishing the common interests of its members, without the intent of making a profit.

### **Article 9**

The emblem of the Association is a schematic representation of the borders of Bosnia and Herzegovina in turquoise colour; on the left side, the abbreviated name of the Association in Latin alphabet, AIBiH, is inscribed, and on the right side the abbreviated name in Cyrillic alphabet, АИБиХ, is inscribed.

### **Article 10**

The seal of the Association is round - 4 cm in diameter - with the full name of the Association inscribed in Latin and Cyrillic alphabets, and the seat of the Association: Sarajevo, with the emblem of the Association in the middle.

### **Article 11**

If the Association possesses more than one seal, every seal shall be marked with an appropriate number.

The Assembly shall adopt a Rulebook to regulate more specifically the use and safekeeping of the seal of the Association.

### **III – GOALS OF THE ASSOCIATION**

#### **Article 12**

The main program goals and activities of the Association are:

- gathering of infectologists and other similar scientific disciplines (microbiologists, epidemiologists, pharmacologists, internists, paediatricians, surgeons, pathologists, experimental medicine specialists) in order to contribute with their professional work to the development of the infectiology discipline;
- development of ethical consciousness and responsibility of the members of the Association;
- continuous cooperation with respective professional organisations and institutions in Europe and the world;
- professional publishing activities with the purpose of informing its members and the public about the developments in professional and scientific thought in infectiology;
- cooperation with similar associations and other organisations in the country and abroad.

#### **Article 13**

The Association achieves the stated goals in ways defined by the Law, this Statute and other general acts of the Association.

### **IV – PROCEDURES FOR ADMISSION AND EXCLUSION OF MEMBERS**

#### **1. THE PROCEDURES FOR ADMISSION**

#### **Article 14**

Members of the Association are infectologists in Bosnia and Herzegovina, who may organize Entity and Canton level associations and sections, within the Association, as well as in larger medical centres.

Other citizens of Bosnia and Herzegovina, as well as foreign citizens dealing with the abovementioned issues, or in some ways related to them, may become members of the Association if they apply for membership and sign a declaration of acceptance of the goals and the Statute of the Association when they are admitted to membership by the Assembly of the Association, upon the proposal of the Board of Directors.

An infectologist or a doctor of a related scientific discipline may become an honorary member of the Association regardless of their place of work and residence, if they have

contributed exceptionally to the work of the Association or to the development of infectiology or a similar scientific discipline. The decision to grant the honorary membership is made by the Assembly of the Association.

### **Article 15**

Membership in the Association is voluntary.

### **Article 16**

The Association can also have friends of the Association.

Friends of the Association can be natural or legal persons who shall provide professional and other assistance to the Association to achieve and improve its goals and activities in scientific and professional domain (to be regulated by a separate Rulebook).

### **Article 17**

Persons from Article 14 of this Statute become members of the Association based on their application for membership and declaration of acceptance of the goals and the Statute of the Association.

### **Article 18**

The application for membership shall be submitted to the Association, to the address of the head office of the Association.

### **Article 19**

Becoming a member of the Association shall be voluntary. Admission to the Association shall be decided by the Board of Directors of the Association based on the application form; special register of admission shall be kept at the secretariat. Persons denied their right to membership may appeal to the Assembly, whose decision thereupon is final.

### **Article 20**

Membership in the Association is terminated when:

- a member resigns,
- a member is excluded.

### **Article 21**

Any member may resign from the Association by December 31 of the current calendar year, by submitting a written statement of resignation to the Assembly of the Association, 60 days prior to resignation.

Membership termination day shall officially be December 31 of the current year.

## **Article 22**

A member of the Association who seriously violates the Statute, fails to fulfil his or her obligations, or whose actions cause damage or ruin the reputation of the Association, may be excluded from the Association membership.

Prior to adoption of the decision on exclusion, the member of the Association shall be notified of the exclusion proposal as well as the reasons for the proposed exclusion. The member of the Association shall be left with a 60-day period to respond to the initiated exclusion proposal.

Any member of the Association may submit a member exclusion proposal. The decision on exclusion of a member is made by the Assembly of the Association, upon the proposal of the Court of Honour.

A complaint against the decision of the Board of Directors may be submitted, within 30 days, to the Assembly of the Association, that shall evaluate the decision, and whose decision on the complaint is final.

## **Article 23**

A member of the Association who resigns or is excluded, shall fulfil his or her obligations towards the Association due by the day of the membership termination.

## **Article 24**

The Assembly of the Association may adopt a general act to further regulate the procedure for admission and membership termination, under this Statute.

## **Article 25**

Members of the Association have the following rights and obligations:

- to elect and to be elected to the bodies of the Association,
- to actively participate in achieving the goals of the Association,
- to be informed regularly and timely about the activities of the Association,
- to cooperate with other members of the Association,
- to protect and improve the reputation of the Association,
- to maintain other rights and obligations established by the Statute and general acts of the Association.

## **V - BODIES OF THE ASSOCIATION**

### **Article 26**

The bodies of the Association are:

- Assembly,
- Board of Directors,
- President of the Association,
- Court of Honour,

- the Association may have other bodies, such as Association committees, Supervisory Board, and other working bodies of the Association, decision on which is made by the Assembly. The forming of a new body shall be reported to the competent authority for registration.

## **THE ASSEMBLY**

### **Article 27**

The Assembly is the highest body of the Association, made up of all the members of the Association.

### **Article 28**

The Assembly of the Association is responsible for:

- adoption of the Statute, amendments to the Statute and other acts defined by the Statute;
- decisions on mergers, splits, transformations, dissolution and termination of work as well as other status changes of the Association;
- election and dismissal of the President and other bodies of the Association;
- adoption of the annual work agenda of the Association and its bodies,
- Rulebook on granting recognition and awards of the Association;
- considering and deciding on the reports submitted by the President and other bodies of the Association;
- election of honorary members of the Association upon the proposal of the Board of Directors;
- adoption of decisions on accolades and awards to the deserving members upon the proposal of the Board of Directors;
- decisions on the amount and ways of payment of the membership fee;
- decisions on the disposal of the Association's assets;
- adoption of a decision on changing the name of the Association;
- decisions on other issues that are not within the competence of other bodies of the Association.

Detailed provisions on the work of the Association, voting, decision making, delivering session invitations, keeping minutes and other issues of importance for the work of the Assembly are regulated by the Work Rulebook.

### **Article 29**

The Assembly of the Association meets as needed; a session is obligatory after the Congress and at least once a year. The Assembly session is convened by the President/Vice President of the Association at least 15 days prior to the Assembly session. The President/Vice

President of the Association is obliged to convene the Assembly session when it is required by at least one third of the members of the Assembly.

### **Article 30**

Sessions of the Assembly of the Association may be held as a regular session, extraordinary session and Congress.

Regular sessions shall be held at least once a year.

Extraordinary sessions may be convened:

- upon the request of the President of the Association,
- upon the request of the members of the Association with at least one third of the votes, that propose convening in order to:
  - o exclude a member of the Association,
  - o change the Statute of the Association,
  - o terminate the work of the Association,
  - o solve urgent issues.

### **Article 31**

Every member of the Association may attend the Assembly sessions in person. During voting, each member possesses 1 vote.

### **Article 32**

There is a quorum necessary for the work of the Assembly if there are more than half the total number of members present at the session of the Assembly.

### **Article 33**

The Assembly of the Association makes decisions by the majority of votes of the present members, except in matters regarding the admission of new members and termination of membership status of the Association members, decisions on which are made by a two-thirds vote of the members present.

## **CONGRESS OF THE ASSOCIATION**

### **Article 34**

Congress is convened by the Assembly of the Association upon the proposal of the Board of Directors, for a broad and general debate on the most important issues regarding the activities and health care in the infectiology field and on other issues of importance for the work, position and reputation of the Association, as well as its role in the community.

The Congress shall be convened once every four years, and if necessary, it may be convened sooner or later, if the conditions allow for it or if it is decided so at the session of the Assembly.

## **Article 35**

The Congressional topics are verified by the Assembly of the Association upon the proposal of the Board of Directors. The Assembly of the Association elects a Congress Board to carry out tasks related to the preparation and holding of the Congress.

The Congress Board forms auxiliary bodies necessary for the work of Congress. The Congress Board submits a report to the Association on the course of the preparations, and a report after the Congress has been held.

After the Congress Board report is accepted by the Assembly of the Association, the Congress Board is dismissed. Awards are granted by the Congress or by the Assembly of the Association.

## **THE PRESIDENT OF THE ASOCIATION**

### **Article 36**

President of the Association convenes and chairs the sessions of the Board of Directors. The President is responsible for the implementation of the decisions of the Assembly and the Board of Directors, and compliance with the legality of work of the Association under the Statute.

### **Article 37**

The President of the Association is responsible for the realization of the program-planned tasks and for the observance of legality in work, implementation of decisions and other acts of the Association and representation of the Association in the country and abroad.

### **Article 38**

The President of the Association is elected and dismissed by the Assembly, by a majority of votes of the present members of the Assembly, for a period of four years, with a possibility of re-election.

The President is accountable for his or her work to the Assembly.

In the event of President's absence or inability to work, he or she shall be replaced by one of the three Vice Presidents - the one who is a member of the Board of Directors from the President's home institution, with all the obligations, powers and rights of the President of the Association.

The President of the Association may be a retired infectologist; his deputy is a member of the Board of Directors from the President's home institution.

### **Article 39**

The President of the Association is responsible for the implementation of the established business policy of the Association, as well as for the failure to achieve the planned business results of the Association.



The President of the Association shall submit a written report on the work of the Association, for adoption at the Assembly, at least once a year.

## **SECRETARY OF THE ASSOCIATION**

### **Article 40**

Secretary of the Association ensures the tasks of the Association entrusted to him or her by the decisions of the Assembly and the Board of Directors are realized.

The Secretary of the Association is appointed for a period of four years, with the possibility of re-appointment.

### **Article 41**

The Secretary of the Association prepares the materials for the sessions of the AIBiH bodies, assists the President/Vice President in the implementation of the decisions of the Assembly and the Board of Directors and performs other tasks entrusted to him or her by the Board of Directors and the Assembly.

### **Article 42**

The Secretary of the Association shall be present at the sessions of AIBiH bodies and shall represent the Association according to the power of attorney and scope determined by the Board of Directors by a special decision.

## **BOARD OF DIRECTORS**

### **Article 43**

The Board of Directors of the Association performs the function of the executive body of the Association, carrying out activities between Assembly's sessions, based on the principles established by this Statute and guidelines received at the Assembly's sessions.

The Board of Directors performs the following:

- prepares the sessions of the Assembly,
- prepares draft Statutes and other acts adopted by the Assembly,
- implements policies, conclusions and other decisions of the Assembly,
- submits annual and periodic reports on its work to the Assembly,
- establishes contacts with companies (firms), institutions and other legal and natural persons in order to provide sponsorship for the activities of the Association,
- performs other activities as per the Statute and other acts of the Association.

The Board of Directors consists of seven members: the President of the Association and six other members (one from each Infectiology Clinic/Department in BiH), elected by the Assembly.

The mandate of the Board of Directors members is four years long with the possibility of re-election. No one may be elected more than two times consecutively. The decisions of the Board of Directors are made by a majority of votes of the members present.

## **INTERNAL ORGANISATION OF THE ASSOCIATION**

### **Article 44**

Within the Association, sections may be formed according to branches of specialty (gastroenterologists, microbiologists, paediatricians, neurologists).

The role of a section is to advance the activities and goals of the Association, throughout the territory of Bosnia and Herzegovina.

The sections report to the Assembly about their work for the current financial year (about professional and financial work, but the Assembly does not significantly influence their work).

The Association may also have offices outside of its seat, as decided by the Assembly, upon the proposal of the Board of Directors, and this decision determines the scope of the domain etc.

## **THE ASSETS OF THE ASSOCIATION AND THE USE AND DISPOSAL OF THE ASSOCIATIONS' FUNDS**

### **Article 45**

The assets of the Association consist of rights, property and money obtained by the Association under the Law and this Statute.

### **Article 46**

The Association may earn revenue from the following sources:

- membership fees;
- voluntary contributions and gifts by natural and legal persons, in cash as well as in assets and services;
- contracts with public institutions, natural and legal persons;
- interest income, dividends, capital gains, rents, fees and similar sources;
- revenues obtained through the realization of goals and activities of the Association under this Statute;
- other sources in accordance with applicable laws.

### **Article 47**

Decisions on revenue acquirement, the use of the assets and the disposal of funds of the Association are made by the President of the Association under this Statute and the general acts of the Association adopted by the Assembly.

## **Article 48**

The Association shall keep business books in accordance with the accepted accounting principles and shall compose financial statements, in accordance with the applicable regulations.

## **Article 49**

The President of the Association shall, at least once a year, submit a report to the Assembly of the Association with data on the assets of the Association, the use of the assets, revenues and expenditures of the Association and other issues of importance for the disposal of the assets and financial operations of the Association.

## **Article 50**

The person authorized to sign acts related to the acquirement and disposal of the assets of the Association and its financial operations is the President of the Association or, in his or her absence, one of the Vice Presidents, authorized by the President.

## **Article 51**

Every member of the Association has the right to gain insight into the business books and other documents related to the assets and financial operations of the Association.

The exercise of the rights referred to in the previous paragraph shall be ensured by the Assembly, no later than 15 days from the day of receipt of a written request of a member of the Association.

## **Article 52**

The Assembly of the Association may adopt general acts which further regulate, under this Statute, the acquirement, use and disposal of the funds of the Association for control over the use of those funds.

## **THE TRANSPARENCY OF WORK**

### **Article 53**

The work of the Association is public. The transparency of work of the Association is realized in a manner determined by the Law and by this Statute.

### **Article 54**

The bodies of the Association (the President or one of the Vice Presidents or the Board of Directors) shall make data, information and licences related to the work of the Association available to the authorized representatives of the media.

Representatives of the media have the right to be present at the sessions of the Association to report on the work of those bodies.

## **Article 55**

Members of the Association have the right to be regularly informed about the work of all the bodies of the Association.

The President of the Association is the person responsible for ensuring members of the Association are informed as stated in the previous paragraph.

## **Article 56**

Exceptionally, the Assembly may adopt a general act qualifying certain information, data and licences as professional secret. Persons responsible for the use and protection of the information qualified as professional secret may be determined by the same act.

Data qualified as public by law and other regulations, as well as data on violations of laws and other regulations, cannot be qualified as professional secret.

## **THE STATUTE AND OTHER GENERAL ACTS OF THE ASSOCIATION**

### **AMENDMENTS TO THE STATUTE**

#### **Article 57**

The initiative for amendments to the Statute may be made by every member of the Association. The initiative shall be submitted to the Board of Directors of the Association, in writing, with an appropriate explanation, at least 30 days before the Assembly session.

#### **Article 58**

The proposal for amendments to the Statute is determined by the Assembly. The established proposal shall be submitted to the Assembly of the Association, in writing and with an appropriate explanation, at least 30 days before the Assembly session day.

#### **Article 59**

The decisions on the amendments to the Statute are made by the Assembly, with a majority of votes of the total number of the members of the Association.

#### **Article 60**

The President of the Assembly signs the amendments to the Statute, which are, as an original, kept in the archives of the Association.

## **GENERAL ACTS OF THE ASSOCIATION**

#### **Article 61**

Aside from the Statute, the bodies of the Association may adopt other general acts such as:

- Decisions,

- Rulebooks and
- Rules of Procedures.

The general acts of the Association shall be in accordance with the law and the Statute of the Association.

### **Article 62**

Decisions, as general acts, are adopted in cases explicitly established by the Law and this Statute, as well as in other cases, when matters of importance to the realization of the Association's goals are regulated in a general manner.

### **Article 63**

A Rulebook regulates relationships between the members of the Association, in a general manner, as well as relationships between the bodies of the Association in the realization of their competences.

### **Article 64**

Rules of Procedure regulate more closely the work of the bodies of the Association in the realization of their competences established by the Statute.

### **Article 65**

The originals of the general acts of the Association are safeguarded in the archives of the Association.

## **REPRESENTATION OF THE ASSOCIATION**

### **Article 66**

The Association is represented by the President of the Association and Vice President of the Association. The Board of Directors may adopt a decision on authorizing other persons to represent the Association and it may determine the powers to be vested in him or her.

### **Article 67**

By the decision from the previous paragraph, the Assembly shall establish authorizations, as well as the limitations of the authorized person in representing the Association.

### **Article 68**

In proceedings in which the Association participates as a party, for the purpose of exercising its rights, obligations and responsibilities, before the competent authorities, the President of the Association may give a written power of attorney to a lawyer or another professional to represent the Association.

## **STATUS CHANGES**

### **MERGERS, SPLITS AND TRANSFORMATIONS OF THE ASSOCIATION**

#### **Article 69**

The Association may merge with another association.

#### **Article 70**

The Association may split into two or more associations.

#### **Article 71**

The Association may transform itself into an association of public interest.

#### **Article 72**

Decisions on mergers, splits or transformations are made by the Assembly of the Association upon the proposal of the Board of Directors.

Decisions from the previous paragraph especially regulate:

- names of the associations created by splits, or the name of the association the Association merged with, or the name of the association after a transformation to an association of public interest occurred, as well as the head office and the address;
- distribution of assets, rights and obligations;
- goals of the association after splits, mergers or transformations;
- names of persons authorized to perform activities in submitting requests for entry into the register of performed transformations of the Association.

#### **Article 73**

The decision from article 74 of the Statute is adopted when it is accepted by more than a half of the total number of members of the Association at a session of the Assembly.

The Association may establish a temporary office outside of its head office, with the purpose of promoting the goals of the Statute, Symposium or Congress.

### **TERMINATION OF ASSOCIATION'S WORK**

#### **Article 74**

The Association may cease to work voluntarily or by the force of Law.

#### **Article 75**

The Association shall cease to work voluntarily, if the Assembly adopts a decision on dissolution by a two-thirds majority of all the members.

#### **Article 76**

Simultaneously with the decision on dissolution, the Assembly adopts a plan of liquidation of the Association, which determines the distribution of assets, rights and obligations under the Statute of the Association.

The Assembly appoints a liquidator of the Association, whose duty is to ensure the execution of the liquidation plan and who is authorized to represent the Association in the liquidation procedure and in submitting the request to report the termination of the activity of the Association to the competent authorities.

### **Article 77**

In the liquidation process, all the legal obligations due shall be settled, as well as obligations to other creditors of the Association, and the assets that might remain thereafter shall be distributed to another similar association, under Assembly's decision.

## **TRANSITIONAL AND FINAL PROVISIONS**

### **Article 78**

This Statute shall enter into force on the day of its adoption at the Founding Assembly of the Association, and it shall be applied from the date of registration of the Association in the Register with the competent ministry.

Sarajevo, 28 December, 2004

Number: 02/04

President of the Assembly

Prof. dr. sc. Dževad Čengić

CERTIFIED BY  
Ministry of Justice  
Sarajevo

Number: 08-50.1-91/05  
Sarajevo, August 3, 2005

AUTHORIZED PERSON  
Raisa Selmanagić



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Number: 03-4/17

Sarajevo, March 11, 2017

Pursuant to Article 28 of the Statute of the Association of Infectologists of Bosnia and Herzegovina, the Assembly of the Association of Infectologists of Bosnia and Herzegovina, at its session held on 11 March, 2017 in Sarajevo, adopted the following

### **DECISION**

on Amendments to the Statute of the Association of Infectologists of Bosnia and Herzegovina  
(AI BiH)

#### **I**

Article 5 of the Statute shall be amended to read: "The seat of the Association is: Clinic for Infectious Diseases of the University Clinical Hospital Mostar, Kralja Tvrtka bb, 88000 Mostar".

#### **II**

Article 10 of the Statute shall be amended in the following way: the word "Sarajevo" shall be replaced with the word "Mostar".

#### **III**

Other provisions of the Statute remain unchanged.

#### **IV**

The decision shall enter into force on the day of its adoption and shall apply from the date of registration of the changes in the Register of the Association with the competent ministry.

**PRESIDENT OF THE ASSEMBLY**  
Prof. dr. sc. Jurica Arapović

Delivery to:

1. The competent ministry 2x
2. Archive

CERTIFIED BY  
Ministry of Justice of Bosnia and Herzegovina  
Sarajevo

Number: UP09-07-1-1884/17  
Sarajevo, December 4, 2017

ASSISTANT TO THE MINISTER  
Fazila Musić